

HABERSHAM COUNTY BOARD OF COMMISSIONERS

EXECUTIVE SUMMARY

SUBJECT: Acceptance of the S.T.O.P. VAWA Award of \$32,000/year for CY24, CY25, CY26 for Court Services

DATE: 03-28-24

- () RECOMMENDATION
- () POLICY DISCUSSION
- () STATUS REPORT
- (X) OTHER

BUDGET INFORMATION:

<Budget neutral >

PRESENTED BY: Chief Judge Russell Smith/Court Administrator Maggie Rickman

COMMISSION ACTION REQUESTED ON:

PURPOSE: Request to ratify the acceptance of the S.T.O.P. VAWA Grant Award of \$32,000 for Court Services

BACKGROUND / HISTORY: Previously, Habersham County served as the Fiscal Agent for the Superior Court’s S.T.O.P. VAWA Subgrant Award W19-8-080/W21-8-022, which was active from August 2021 – December 31, 2023. This was a 3 year grant cycle, awarded at \$30,670/annually. This grant funded the Superior Court’s Offender Accountability Project which included personnel expenses for the part time Compliance Coordinator position and supporting travel/supplies/etc. The Compliance Coordinator position is responsible for the monitoring and tracking of offender compliance in mandates of family violence, dating violence and stalking civil protective orders, most specifically the Family Violence Intervention Program, in the Superior Courts throughout the Mountain Judicial Circuit. The project incurred the following amount in expenses paid by Habersham County, and then reimbursed by the VAWA grant award: \$9,788 in 2021, \$27,057 in 2022 and \$23,324 in 2023.

FACTS AND ISSUES: The Criminal Justice Coordinating Council (CJCC) opened applications in October 2023 for continued funding under the Services, Training, Officers, Prosecution Violence Against Women Act (S.T.O.P. VAWA) Grant Program. The Court Administrator submitted the application on behalf of the Superior Court to continue the Offender Accountability Project, most specifically to continue the funding of the part time Compliance Coordinator. **The initial award period is January 1, 2024 - December 31, 2024. Awarded agencies will be eligible annually for continued funding at the amount awarded through December 31, 2026. CJCC has awarded Habersham County in the funding category COURT SERVICES an annual award of \$32,000.**

The proposed budget for the award would be as follows:

PERSONNEL AND FRINGE of the part time Compliance Coordinator

\$20.00/hr. x 25/hrs. week x 52 weeks: \$26,000

FICA: \$26,000 x 7.65%: \$1,989

Total PERSONNEL: \$27,989

TRAVEL:

Mileage reimbursement for Compliance Coordinator for travel to courthouses throughout the Mountain Judicial Circuit for TPO/Compliance Hearings

Mileage \$.67 x 3600 miles/annually \$2,412

Total TRAVEL: \$2,412

SUPPLIES:

Office Supplies \$727

Postage \$272

monthly cell service for project phone \$600

TOTAL SUPPLIES: \$1,599

TOTAL PROJECT COSTS: \$32,000

25% Match funds will be calculated using a portion of the State Paid Court Administrator's salary for the time she spends supervising the Project personnel and caseload.

Project expenses would be paid by Habersham County and reimbursement for those expenses would be submitted quarterly to the Criminal Justice Coordinating Council. The Court Administrator will be responsible for the administration of the grant and submission of all grant related reports.

OPTIONS:

- 1) Approve recommendation
 - 2) Deny recommendation
 - 3) Commission defined alternative
-
-

RECOMMENDED SAMPLE MOTION: Motion to approve the acceptance of the S.T.O.P. VAWA Grant Award in the amount of \$32,000/annually for three years for Superior Court.

DEPARTMENT: SUPERIOR COURT

Prepared by: Maggie S. Rickman, Court Administrator

Director: _____

**ADMINISTRATIVE
COMMENTS:** _____

_____ **DATE:** _____

County Manager



Office of County Commissioners
130 Jacob's Way, Suite 301, Clarkesville, GA 30523
706-839-0200 Fax: 706-839-0209
www.habershamga.com

April 15, 2024

Criminal Justice Coordinating Council
104 Marietta Street, NW
Atlanta, GA 30303-2743

RE: Designation of Signing Authority for VAWA STOP Subgrant W22-8-058

To whom it may concern,

I, Habersham County Commission Chairman Ty Akins, hereby designate that Maggie S. Rickman, Circuit Court Administrator, has signing authority for all future submissions of forms and documents pertaining to our VAWA STOP Subgrant W22-8-058. Mountain Judicial Circuit Superior Courts Chief Judge Russell W. Smith has assigned Mrs. Rickman as the Project Director for this court services grant.

If you should need any further information to enact this designation, please feel free to contact my office at 706-839-0215.

Sincerely,

Chairman Ty Akins
Habersham County Board of Commissioners
130 Jacob's Way, Suite 301
Clarkesville, GA 30523

**OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE COORDINATING COUNCIL**

STOP Formula Grant Program

SUBGRANT AWARD

SUBGRANTEE: Habersham County Board of Commissioners

IMPLEMENTING

AGENCY: Habersham County BOC

FUNDING CATEGORY: Court Services

SUBGRANT NUMBER: W22-8-058

FEDERAL FUNDS: \$ 32,000

MATCHING FUNDS: \$ 10,667

TOTAL FUNDS: \$ 42,667


GRANT PERIOD: 01/01/24-06/30/24

Award is hereby made in the amount and for the period shown above for a grant under the Violence Against Women Act (VAWA) as set out in Title IV, of the Violent Crime Control and Law Enforcement Act of 1994, Public Law 103-322. The award is made in accordance with the plan set forth in the application of the Subgrantee and subject to any attached special conditions.

The Subgrantee has agreed through the previously executed copy of certified assurances to be subject to all applicable rules, regulations, and conditions of the Violence Against Women Act. This Subgrant shall become effective on the beginning date of the grant period, provided that within forty-five (45) days of the award execution date (below) the properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council.

AGENCY APPROVAL

SUBGRANTEE APPROVAL



Jay Neal, Director
Criminal Justice Coordinating Council

Date Executed: 03/07/24

X

Signature of Authorized Official Date

Ty Akins, Chairman - Habersham County Board of Commissioners

Typed Name & Title of Authorized Official

58-6001495-001

Employer Tax Identification Number (EIN)

INTERNAL USE ONLY

TRANS CD	REFERENCE	ORDER	EFF DATE	TYPE	PAY DATE	INVOICE	CONTRACT #
102	11xxx	1	01/01/24	9		**	W22-8-058
OVERRIDE	ORGAN	CLASS	PROJECT			VENDOR CODE	
2	46	4	11yy2				

ITEM CODE	DESCRIPTION 25 CHARACTERS	EXPENSE ACCT	AMOUNT
1	fy23-24 vawa	624.41	\$ 32,000